

## Whitehaven Independent Supports Trust

### Steering Group Meeting

Tuesday 2<sup>nd</sup> November 2010

JJ McKeown Bar, Whitehaven

1. Apologies – Karl Connor, Anna Byrne, Des Byrne.
2. Minutes of the last meeting – Ian's previous experience should have read Chair of Lakes Collage and not Westlakes Academy. Minutes agreed true reflection of meeting.
3. Matters arising – Membership fees – Several options discussed following research of other clubs. Ian proposed that we have a Family membership and this was agreed that the family membership would be 2 x adults and 2 x children – Jonathan is to check with Laura if this possible and confirm that this would be classed as one membership only giving one vote.
  - Adult £20 pa
  - Child £10 pa
  - Concession - £10 pa
  - Family £40 pa
  - Community - £50 pa
  - Corporate - £100pa

Karl is trying to currently put together a brochure for the Trust similar to the one that Carlisle United had – Dave has a copy of this brochure. He is currently trying to obtain prices. Lee has offered to help Karl with this.

4. Correspondence – Nothing of note

5. Trust Update

- Registration – Jonathan confirmed that we are now officially registered with the FSA as a Trust however we are still awaiting official paperwork – we did receive paperwork but it was for Hunslet but they are in the process of sending this to us.
- Brand - Agreed we would continue with the Trust in Haven brand as we already been using it and it is fairly established with fans. We need to design a logo for the Trust and Andrew has already designed a logo and a few others have come up with ideas. All logos to be emailed to Jonathan before next meeting where we will make a decision on which logo to use. We will then need to arrange a Trust embossed stamp for the share certificates. Jonathan is to check with Laura to see if we can use 'Trust in Haven' on the stamp or if it has to be Whitehaven Supporters Co-operative Limited.
- Bank Account – Vikki confirmed the account is not opened as yet as we need the FSA certificate in order to do this. Agreed that Dave, John, Vikki and Anna would be named on the account and it would require 2 signatures for any withdrawals. This account is to be opened with the Cumberland Building Society. Once the account is open we can arrange for the

remaining amount of the Trust Grant to be credited to the account

- Press Release – We discussed that we should issue a release soon to let everyone know that we are now Officially registered however we have decided to hold off for this week until we have finalised a date for the launch night. Press release to be issued as soon as possible afterwards.

6. Launch Night – Hopefully 3<sup>rd</sup> December if we can get the JJ McKeown Bar – Jonathan is going to check with Paul Goodwin. Jonathan is to check with Gary Blinco that the Season tickets will be available and could we sell them on the night to help the club also if they would have a sample of the new shirt by this night could we have the sample and take orders for the new shirt on behalf of the club? John Hurst has offered his services of disco and Karaoke and we have also agreed that we would provide a buffet. Vikki and Anna to arrange the buffet. No charge for entry. Jonathan reminder everyone that we have the shirt that Karl won at the Trust conference – discussed if we should raffle or auction. It has been decided that we would raffle the shirt and the raffle would be launched on the 3<sup>rd</sup> December and be drawn on Boxing Day at the Workington match. Vikki and Andrew to get prices for tickets and bring to next meeting. Ian is going to speak to local businesses and try to obtain some raffle prizes. Ian has requested a list of local creditors Whitehaven RLFC going into administration and Jonathan / Dave are going to try and obtain this list or compile a list from their own knowledge. Ian is happy to speak to these creditors to see if we can obtain raffle prizes and give them a little bit of advertisement.

7. Memorandum of Understanding was raised in any other business as we need to have this in place for the launch night Ian is going to start to put this together.

Jonathan mentioned that Mrs Razz has asked the Trust to help clear out and decorate the old club shop / chip bar on the ground as they plan to sell merchandise from here on a match day. Andrew and Lee are happy to take this forward. It was also discussed that ideally a port a cabin would be better as it would provide a better facility and allow people to try merchandise on in a sheltered area rather than out in the cold. Everyone is to try and source a port a cabin for this purpose.

Next meeting Thursday 11<sup>th</sup> November at 7.30pm in the JJ McKeown Bar, Whitehaven